

### Registration/Renewals under Plastic Waste Management Rules, 2016

1	Name of Approval / NOC/ License/ Registration	Registration under Plastic Waste Management Rules, 2016
2	Competent Authority	
3	Stage	Pre -operation
4	SLA/ Number of Days	90 days
5	Documents Required	<ol style="list-style-type: none"> <li>1. A covering <b>requisition letter stating</b> the status of the industry and activities clearly.</li> <li>2. Copy of attested <b>sale Deed /Lease Deed</b> or any other relevant documents as proof to ensure possession of the site/factory for which application is made by the applicant.</li> <li>3. Copy of attested <b>Memorandum of Articles</b> in case of Public/Private sectors <b>or registered partnership deed</b> in case of partnership company.</li> <li>4. <b>Layout plan</b> showing the location of various process equipment, utilities like boiler, generator etc, effluent treatment plant, outlet location, non-hazardous and hazardous waste storage yard.</li> <li>5. <b>Schematic diagram</b> showing the distance of water bodies, roads, existing/ proposed residential areas, agricultural lands, important religious locations, educational institutions, ancient monuments, archeological places and other sensitive areas for 2 KM. radius from the units.</li> <li>6. Detailed manufacturing process for each product along with detailed process flow chart.</li> <li>7. Details of Water Balance and wastewater balance for process.</li> <li>8. Details of <b>Material balance</b> for each products and process.</li> <li>9. <b>Land use classification</b> certificate as obtained from the competent authority of the Uttar Pradesh.</li> <li>10. <b>Auditor's Certificate</b> with break up details for the proposed Gross fixed Assets duly certified by a Chartered Accountant along with the financial provisions for Pollution Control Measures.</li> <li>11. <b>Consent fee</b> under <b>Water and Air Acts</b> payable to the Board.</li> <li>12. <b>Ground water clearance</b> obtained from the competent Authority (If applicable).</li> <li>13. <b>Sewage Treatment Plant (STP)</b> proposal which must contain details of design characteristics of sewage, treatment methodology, mode of disposal, design criteria for various units, detailed drawing of STP and its layout, diagram showing the hydraulic profile and mode of disposal of treated sewage and its adequacy (If applicable).</li> </ol>

7	Procedure for getting license	<p><b>Step- 1:</b>  a) The applicant shall open the Online Single Window Portal using the address  b) Register in Online portal using their personal Details and Contact Details.  c) A password is generated and sent thru SMS/Email. Using the User id and Password to log into the online Web portal.</p> <p><b>Step – 2:</b>  After logging into the web portal, the Applicant shall fill the Common Application Form and create Unit.</p> <p><b>Step – 3:</b>  Select Apply for Certificate/NOC/Permission, choose unit, select Department “UP Pollution Control Board” and service “Registration under Plastic Waste Management” then click on proceed. The applicant will go ahead and submit the application form.</p> <p><b>Step – 4:</b>  Now, go to “Pay Your consolidated Fee” and then pay the required fee.</p> <p><b>Step – 5:</b>  After successful fee payment, application shall reflect to concerned regional office (RO)</p> <p><b>Step – 6:</b>  Application shall be processed by RO. Necessary inspection is done by department. In case of any query/objection, Dept shall raise query within 7 days of submitting application and applicant has to reply on query through Nivesh Mitra portal.</p> <p><b>Step – 7:</b>  RO process the application and finally approve/reject consent</p> <p><b>Step – 10:</b>  Applicant Downloads the Final certificate through Nivesh Mitra portal</p>
8	Fee & Mode of Payment	Variable Fee, Online mode ( Please Note - Fee Calculator is given at UPPCB Portal <a href="https://upocmms.nic.in/UPOCMMS/">https://upocmms.nic.in/UPOCMMS/</a> )