

Document checklist / Procedure

1. License for Cinema /Multiplex

1	The proof of ownership of the premises with the original plan of site and premises and the position of the premises in relation to adjacent premises and public through fares on which the building abuts, within a radius of 200 meters, approved by the competent authority under the relevant provisions [See Rule-4(a) of The U.P. Cinematograph Rules, 1951]
2	The proof of ownership of cinematographic projector/digital projection system [See Rule-4(a) of The U.P. Cinematograph Rules, 1951]
3	The original order of construction with building plan, which shall contain the elevations and sections of the buildings, the proposed electrical installations, arrangements for ventilation, sanitation and parking of vehicles approved by the Competent Authority under the under the relevant provisions [See Rule-4(b) of The U.P. Cinematograph Rules, 1951]
4	Plan of Seating Arrangements for each class, separately, approved by the competent authority under the relevant provisions [See Rule-4(c) of The U.P. Cinematograph Rules, 1951]
5	Completion Certificate/occupation certificate issued by competent Authority; with no objection certificate regarding structural safety and stability [See Rule-4(d) of The U.P. Cinematograph Rules, 1951]
6	Certificate from Deputy Director or Assistant Director of Electrical Security Department of concerned area or the person authorized by him that the electrical installations conform to the required standards and the existing rules and byelaws [See Rule-4(e) of The U.P. Cinematograph Rules, 1951]
7	The details of arrangements for sanitation conforming to the requirements of the rule 13 of the Uttar Pradesh Cinematograph Rules, 1951 and the Building and Development byelaws; [See Rule-4(f) of The U.P. Cinematograph Rules, 1951]
8	Certificate from Chief Fire Officer / Officer In charge (Fire) of concerned Area or the person Authorized by him having jurisdiction that the arrangements for fire-fighting appliances provided and the precautions taken against fire conform to the requirements of the existing rules and bylaws. [See Rule-4(g) of The U.P. Cinematograph Rules, 1951]
9	Domicile Certificate or address proof of the person, in the favor of License shall be granted or renewed or his agent/manager resides within the district in which the cinematograph exhibition is intended to be given e.g. Election photo identity card, driving license, Ration Card, Aadhar Card or any other address proof document issued by Govt. Organization. [See Rule-7(1)(i) of The U.P. Cinematograph Rules, 1951]

2. License for Cinema /Multiplex (Renewal)

1	Certificate from Deputy Director or Assistant Director of Electrical Security Department of concerned area or the person authorized by him that the electrical installations conform to the required standards and the existing rules and byelaws [See Rule-4(e) of The U.P. Cinematograph Rules, 1951]
2	The details of arrangements for sanitation conforming to the requirements of the rule 13 of the Uttar Pradesh Cinematograph Rules, 1951 and the Building and Development byelaws; [See Rule-4(f) of The U.P. Cinematograph Rules, 1951]
3	Certificate from Chief Fire Officer / Officer In charge (Fire) of concerned Area or the person Authorized by him having jurisdiction that the arrangements for fire-fighting appliances provided and the precautions taken against fire conform to the requirements of the existing rules and bylaws. [See Rule-4(g) of The U.P. Cinematograph Rules, 1951]

3. License for Video Cinema

1	A site plan in duplicate, approved by the competent Authority or the person authorized by him, under the relevant provisions of the building construction and Development Byelaws of the State and these rules, showing location of the premises in relation to adjacent premises within a radius of 100 meters and public thorough fare on which the building about including the place, marked for parking of vehicles drawn on the scale one inch is equal to 10 meters: [See Rule-10(2)(i) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]
2	The building plan in duplicate, approved by the competent Authority or the person authorized by him, with the sanctioned letter, under the relevant provisions of the building construction and Development Byelaws of the State and these rules, including longitudinal and latitudinal sections and seating plan containing therein the arrangements of seats in each class including gangway and places left open drawn on the scale one inch is equal to five metres; [See Rule-10(2)(ii) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]
3	Document showing the ownership or tenancy of the place, building and apparatus or the vehicle. [See Rule-10(2)(iii) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]
4	Certificate from Deputy Director or Assistant Director of Electrical Security Department of concerned area or the person authorized by him that the electrical installations conform to the required standards and the existing rules and byelaws.[See Rule-10(2)(iv) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]
5	The details of arrangements for sanitation conforming to the requirements of the rule 7 of the Uttar Pradesh Cinematograph Rules, 1951 and the Building and Development byelaws; [See Rule-10(2)(v) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]
6	Certificate from Chief Fire Officer / Officer In charge (Fire) of concerned Area or the person Authorized by him having jurisdiction that the arrangements for fire-fighting appliances provided and the precautions taken against fire conform to the requirements of the existing rules and bylaws. [See Rule-10(2)(vi) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]

4. License for Video Cinema (Renewal)

1	Certificate from Deputy Director or Assistant Director of Electrical Security Department of concerned area or the person authorized by him that the electrical installations conform to the required standards and the existing rules and byelaws.[See Rule-10(2)(iv) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]
2	The details of arrangements for sanitation conforming to the requirements of the rule 7 of the Uttar Pradesh Cinematograph Rules, 1951 and the Building and Development byelaws; [See Rule-10(2)(v) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]
3	Certificate from Chief Fire Officer / Officer In charge (Fire) of concerned Area or the person Authorized by him having jurisdiction that the arrangements for fire-fighting appliances provided and the precautions taken against fire conform to the requirements of the existing rules and bylaws. [See Rule-10(2)(vi) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]

5. License/renewal of temporary video cinema

1	Document showing the ownership or tenancy of the place, building and apparatus or the vehicle. [See Rule-10(2)(iii) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]
2	Certificate from Deputy Director or Assistant Director of Electrical Security Department of concerned area or the person authorized by him that the electrical installations conform to the required standards and the existing rules and byelaws.[See Rule-10(2)(iv) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]
3	The details of arrangements for sanitation conforming to the requirements of the rule 7 of the Uttar Pradesh Cinematograph Rules, 1951 and the Building and Development byelaws; [See Rule-10(2)(v) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]
4	Certificate from Chief Fire Officer / Officer Incharge (Fire) of concerned Area or the person Authorized by him having jurisdiction that the arrangements for fire-fighting appliances provided and the precautions taken against fire conform to the requirements of the existing rules and bylaws. [See Rule-10(2)(vi) of The Uttar Pradesh Cinemas (Regulation of Exhibition by means of video) Rules, 1988]
5	Detail of Proposed Place along with showing location of proposed place, building
6	N.O.C. of Law and Order from Local Police or Competent Authority
7	Documents regarding photo identity and address proof e.g. Election photo identity card, driving license, Ration Card, Aadhar Card or any photo identity card issued by recognized institution.

6. License for Video Library

1	Document showing the ownership or tenancy of the place, building or shop
2	Documents regarding photo identity and address proof e.g. Election photo identity card, driving license, Ration Card, Aadhar Card or any photo identity card issued by recognized institution.
3	Detail of Proposed Place along with showing location of said place, building or shop

7. Renewal of License for Video Library

1	No document required
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8. License for new Local channel

1	Document showing the ownership or tenancy of the place, building and apparatus
2	Documents regarding photo identity and address proof e.g. Election photo identity card, driving license, Ration Card, Aadhar Card or any photo identity card issued by recognized institution.
3	Detail of Proposed Place for generating signals of Local Channel/Cable TV Network/MSO
4	Registration Certificate Under Section 4 of The Cable TV Networks (Regulation) Act 1995

9. Renewal of License for new Local channel

1	Registration Certificate Under Section 4 of The Cable TV Networks (Regulation) Act 1995
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10. New operator permit

1	Document Regarding possesses a working knowledge of Cinematograph Machine/Digital projection Machine and proficiency in the handling, winding, repairing and cleaning of films.
2	Document Regarding thoroughly conversant with the rule & conditions imposed regarding Precautions against fire and speedy & effective method of dealing with an outbreak of fire
3	Documents regarding photo identity and address proof e.g. Election photo identity card, driving license, Ration Card, Aadhar Card or any photo identity card issued by recognized institution.

11. Renewal of operator permit

1	No document required
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12. Permission for other entertainments

1	Document showing the ownership or tenancy of the place, building or shop
2	Detail of Proposed Place along with showing location of said place, building or shop
3	N.O.C. of Law and Order from Local Police or Competent Authority
4	Certificate from Deputy Director or Assistant Director of Electrical Security Department of concerned area or the person authorized by him that the electrical installations conform to the required standards and the existing rules and byelaws.
5	The details of arrangements for sanitation conforming to the requirements of the rule 13 of the Uttar Pradesh Cinematograph Rules, 1951 and the Building and Development byelaws;
6	Certificate from Chief Fire Officer / Officer Incharge (Fire) of concerned Area or the person Authorized by him having jurisdiction that the arrangements for fire-fighting appliances provided and the precautions taken against fire conform to the requirements of the existing rules and bylaws.
7	Documents regarding photo identity and address proof e.g. Election photo identity card, driving license, Ration Card, Aadhar Card or any photo identity card issued by recognized institution.

Fee Details

<https://entertainmenttax.azurewebsites.net/PDF/FAQ%20hindi.pdf>

प्रश्न—विभिन्न आमोदों के लाइसेंस/ लाइसेंस नवीनीकरण हेतु क्या शुल्क निर्धारित हैं ?
उत्तर—विभिन्न आमोदों के लाइसेंस/ लाइसेंस नवीनीकरण हेतु शुल्क निम्नलिखित हैं—

- चलचित्र/ डिजिटल प्रोजेक्शन के माध्यम से प्रदर्शन के लिए लाइसेंस फीस—
(एक) किसी स्थायी सिनेमा के लिए निम्नलिखित जनसंख्या वाले किसी स्थानीय क्षेत्र में स्थायी लाइसेंस प्रदान करने या उसका नवीकरण करने के लिए
(क) एक लाख तक के लिए—प्रति माह या उसके आंशिक भाग के लिए 3000.00 (तीन हजार) रुपये,
(ख) एक लाख से अधिक के लिए—प्रतिमाह या उसके आंशिक भाग के लिए 5000.00 (पाँच हजार) रुपये,
- सचल सिनेमा के लिए कोई अस्थायी लाइसेंस प्रदान करने या उसका नवीकरण करने के लिए निम्नलिखित अवधि हेतु उसके सम्मुख अंकित लाइसेंस फीस होगी—
(क) अनधिक एक माह— 500.00 रुपये,
(ख) एक माह से अधिक किन्तु तीन माह से अनधिक— 1500.00 रुपये
(ग) तीन माह से अधिक किन्तु अनधिक छः माह— 3000.00 रुपये
- वीडियो चलचित्र, होटल, सार्वजनिक सेवायान अथवा चल वीडियो चलचित्र के लाइसेंस दिये जाने या उसके नवीकरण के लिए शुल्क निम्नलिखित होगा—

क्र० सं०	मनोरंजन	शुल्क
(एक)	वीडियो चलचित्र जिसमें किसी केबिल टेलीविजन नेटवर्क के मामले में वीडियो द्वारा प्रदर्शन सम्मिलित है।	प्रति वीडियो कैंसेट प्लेयर प्रति वित्तीय वर्ष या उसके भाग के लिए 5000 रुपये।
(दो)	होटल	प्रति वीडियो कैंसेट प्लेयर प्रति वित्तीय वर्ष या उसके भाग के लिए 2500 रुपये।
(तीन)	सार्वजनिक सेवा यान	प्रति वित्तीय वर्ष या उसके भाग के लिए 2500 रुपये।
(चार)	किसी स्थानीय क्षेत्र में चल वीडियो चलचित्र।	
	(क) उस स्थानीय क्षेत्र में वीडियो चलचित्र प्रारंभ होने के दिनांक से प्रारंभिक एक वर्ष की अवधि तक लाइसेंस प्रदान किये जाने या उसके नवीकरण के लिए।	प्रतिमास या उसके आंशिक भाग के लिये 200 रुपये।
	(ख) उस स्थानीय क्षेत्र में वीडियो चलचित्र प्रारंभ होने के एक वर्ष की समाप्ति की निरन्तरता में लाइसेंस प्रदान करने या उसके नवीकरण के लिए।	प्रतिमाह या उसके आंशिक भाग के लिये 200 रुपये।

- वीडियो लाइब्रेरी हेतु एक वित्तीय वर्ष अथवा उसके भाग के लिए स्थानीय क्षेत्र निम्नलिखित लाइसेंस शुल्क होगा-

स्तम्भ-1 (स्थानीय क्षेत्र)	स्तम्भ-2 (वीडियो लाइब्रेरी हेतु लाइसेंस शुल्क)
(क) नगर निगम, नोएडा एवं ग्रेटर नोएडा	पाँच हजार रुपये
(ख) नगर पालिका परिषद	तीन हजार रुपये
(ग) टारून एरिया / अन्य स्थान	एक हजार पाँच सौ रुपये

<ul style="list-style-type: none"> • विभिन्न मनोरंजन के लिये अनुमति (पर्यटन हेतु मनोरंजक कार्यक्रम सहित) लाइसेंसड मनोरंजन, केबिल और डीटीएच को छोड़कर यथा मनोरंजन पार्क/ वाटर पार्क, कैबरे या फ्लोर शो, झूला, वीडियो गेम्स, कौशल के खेल, मिमिकरी, कार्निवाल, पपेट शो, अशास्त्रीय संगीत, घुड़दौड़, पूल गेम, बाँलिंग येले, बिलियर्ड्स, स्नूकर उक्त सूची के अतिरिक्त अन्य मनोरंजन
इस अनुमति के लिए कोई फीस की आवश्यकता नहीं होती।

Procedure:

1. The applicant shall open the Online Single Window Portal at www.niveshmitra.up.nic.in
2. Register yourself at Online portal using their personal Details and Contact Details and login into the portal.
3. After logging into the web portal, the applicant shall fill the common application form and then a unit id is created
4. click on apply for Permissions/ NOC's/ License option, select the unit, then select the department as **“Commercial Tax (Entertainment Tax)”** and the service as **“New License for Single cinema, multiplex, Travelling cinema/Special cinematograph exhibition, Video cinema, Travelling video cinema, Local channel and Video Library”**
5. click on fill/view form for the selected service.
6. Application form is open, now fill and complete the form
7. Now, application form is submitted to the department.
8. The department shall scrutinize the application form.
9. (a) if found correct then required fee is generated.
10. In case of any query/objection, department revert the application to user, user has to remove objections and then resubmits the application at Nivesh Mitra portal.
11. To make online fee payment, go to “Pay Consolidated Fee” option at Nivesh Mitra and make payment using online mode.
12. The License is issued by department. User can download his license from his Nivesh Mitra dashboard.