

Urban Development Department – Water/Sewer Connection

1	Name of Approval / NOC / License / Registration	Water/Sewer Connection
2	Issuing Authority	Urban Local Body
3	Stage	Pre-Establishment
4	SLA/ Number of Days	30 Days
5	Documents Required	(i) ID Proof of Applicant (ii) Address Proof of Applicant
6	Form Submission	http://niveshmitra.up.nic.in/
7	Fee	Variable Fee (Auto calculated based on inputs, check Fee Description link)
8	Mode of Payment	Online
9	Procedure for getting Water/Sewer Connection	<p>Step- 1 : a) The applicant shall open the Online Single Window Portal using the address https://niveshmitra.up.nic.in/ b) Register in Online portal using their personal Details and Contact Details. c) A password is generated and sent thru SMS/Email. Using the User id and Password, log into the online Web portal.</p> <p>Step – 2 : After logging into the web portal, the Applicant shall fill the common application form and create Unit.</p> <p>Step – 3 : Select apply for permission, choose unit, select Department “Urban Development Department” and service “Water/Sewer Connection” then click on proceed.</p>

Step – 4 :

The applicant will go ahead, fill form, select connection type, upload required documents and submit the application form for service “Water/Sewer Connection”

Step – 5 :

ULB’s (Nagar Nigam/Nagar Palika Parishad) verifying officer shall verify the application, prepare estimate & forward to Approving officer for approval of estimate.

Step – 6 :

ULB’s (Nagar Nigam/Nagar Palika Parishad) approving officer shall approve the estimate & send to applicant for online payment.

Step – 7 :

Applicant shall go to “Pay Consolidated Fee” menu at single window system (Nivesh Mitra), select unit & service. Calculated amount will be shown.

Step – 8 :

Calculated Fee submitted by Applicant Online

Step – 9 :

ULB’s (Nagar Nigam/Nagar Palika Parishad) approving officer generate the work order for “Water/Sewer Connection”

Step – 10 :

Applicant can track the status at Dashboard in online single window system

Step – 11 :

Applicant can download the work order for the “Water/Sewer Connection” from online single window system by clicking on “CERTIFICATE/NOC ISSUED” at Dashboard

Step – 12 :

Applicant can verify the work order by clicking on “NOC Search” under Information menu on online single window system. Enter work order No. to verify the details.